



2216 S. Cedar St.  
 Lansing MI 48910  
 517.485.0145  
 www.BEaRESCUER.com

Office Use Only:

Name

Date

## CITY RESCUE MISSION OF LANSING

### Employment Application

#### DEAR APPLICANT:

Thank you for your desire to "Be a Rescuer" through employment with the City Rescue Mission of Lansing. The City Rescue Mission is a Christian ministry devoted to meeting physical needs to bring those with spiritual needs to Jesus Christ. We have been active in Michigan's capital area since 1911 and serve hundreds of men, women, and children every day. Because we are a religious organization, we are looking for like-minded individuals who are actively involved in his/her local church. In submission of this application, you agree to follow our doctrinal statement and to abstain from smoking and drinking. Employees of the Mission may be asked to undergo random drug testing. Our requests of Mission employees help to ensure the best possible environment for our guests as well as to maintain a testimony by living the example we are trying to teach to our guests. For questions regarding our employee practices, please refer to the 1964 Religious Freedom Restoration Act.

Due to the large number of applications and limited employment opportunities, your application must be properly completed to qualify for consideration. Those applications will be evaluated. If a position is not available, your application will be kept active for 90 days.

#### APPLICANT INFORMATION

Last Name		First	M.I.	Date	
Street Address			Apartment/Unit #		
City		State	ZIP		
Phone		E-mail Address			
Currently employed?	May we contact employer?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Date Available	
Position Applied for			Desired Salary		
Do you have a valid driver's license?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, what type:		
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain:		
By submitting this application, I agree to a background check and recognize that I may be required to take a drug test.					

#### MISSION AFFILIATION

Have you ever worked for the Mission?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?
Name of last supervisor at Mission?			
Reason for leaving the Mission?			
If related to anyone working at the Mission, state Name and Location:			
If you know a guest of the Mission, state Name and Relationship:			
Who referred you to the Mission?			

EDUCATION				
High School		Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address		
From	To	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

REFERENCES	
<i>Please list three references; do not use family members. If a family member is your pastor, please list another church leader.</i>	
Full Name	<input type="checkbox"/> Pastor <input type="checkbox"/> Spiritual Leader
Title	Relationship
Church Name	Phone (      )
Address	
Known how long?	E-mail:
Full Name	<input type="checkbox"/> Mission Staff <input type="checkbox"/> Personal Reference
Title	Relationship
Company	Phone (      )
Address	
Known how long?	E-mail:
Full Name	<input type="checkbox"/> Mission Staff <input type="checkbox"/> Personal Reference
Title	Relationship
Company	Phone (      )
Address	
Known how long?	E-mail:

PREVIOUS EMPLOYMENT		
Company	Phone (      )	
Address	Supervisor	
Job Title	Starting Salary \$	Ending Salary \$
Responsibilities		
From	To	Reason for Leaving
May we contact your previous supervisor for a reference?      YES <input type="checkbox"/> NO <input type="checkbox"/>		

Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/>	NO <input type="checkbox"/>

<b>MILITARY SERVICE</b>	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain:	

<b>PERSONAL RELATIONSHIP WITH JESUS CHRIST (REQUIRED)</b>
<p>The Mission desires all employees to feel comfortable within the Christian environment at the Mission. Because of our unique purpose, all employees are expected to be able to share about his/her personal relationship with Jesus Christ. We believe this to be a Biblical mandate (1 Peter 3:15). Employees must conduct themselves in a manner that reflects the Christian values as detailed in the employee handbook, the Mission doctrinal statement, and by the board and directors of the Mission.</p> <p>Please give a brief statement of your personal relationship with Jesus Christ and how it began.</p>

Church currently attending?	Member? YES <input type="checkbox"/> NO <input type="checkbox"/>
Senior Pastor?	Relationship (if any)?
Phone (     )	
In what ministries are you involved at your local church?	

How can your gifts, skills, and experiences be used to advance the goals of the City Rescue Mission?

**AUTHORIZATION AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge. I have not knowingly withheld any information relative to my application. Misrepresentation or material omission of this application will result in my elimination from further consideration. If this application leads to employment, I understand that false or misleading information in my application or interview shall be grounds for my immediate release from employment. I authorize all previous employers and supervisors to give a representative of the City Rescue Mission of Lansing ministry any and all information regarding me and my previous employment. I release the City Rescue Mission of Lansing and all previous employers and supervisors for any damages that may result from furnishing information to the City Rescue Mission of Lansing representative. I understand that, if selected, I will be required to provide proof of my identity and my legal right to work in the United States prior to actual employment with the City Rescue Mission of Lansing. I also recognize that my failure to comply with the Mission doctrinal statement, employee handbook, or other Mission policies and procedures shall be grounds for immediate release from employment. My employment and compensation can be terminated at any time, with or without cause and with or without notice, at the option of either me or the Mission. I understand that no representative of the City Rescue Mission of Lansing has any authority to enter into any agreement for employment for any specified period of time without consensus with the director in charge of human resources or to make any agreement contrary to the foregoing.

Signature	Date
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**OFFICE USE ONLY**

Date Hired	Temp <input type="checkbox"/>	Reg <input type="checkbox"/>	FT <input type="checkbox"/>	PT <input type="checkbox"/>
Job Title	Initials			